

# 2025 Emergency Solutions Grant Notice of Intent to Participate in Funding Allocation -Shelter Operations & Essential Services-

Notices of Intent to Participate in Funding Allocation forms must be **emailed** to

[NOFAS@end-homelessness.org](mailto:NOFAS@end-homelessness.org) by **January 21, 2025, at 4:00 pm.**

A total of **\$436,425.36** in Emergency Solutions Grant Funds are available for allocation to fund emergency shelters for a contract year of January 1, 2025, through June 30, 2026.

If ESG Shelter funds support multiple emergency shelter facilities at your agency, please complete a separate form for each facility. Failure to submit this completed form by the deadline will make your program ineligible for consideration in the "Prince of Peace" process, in turn making the program ineligible for 2025 Emergency Solutions Grant shelter funds. All participants must have a representative participating in the "Prince of Peace" allocation meeting on **January 29, 2025, from 9AM-10AM** via Microsoft Teams. **Programs who submit a written intent to participate but do not participate in the Prince of Peace meeting will not be eligible for 2025 funding.**

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## Agency and Grant Information:

Agency:

UEI #:

Facility Name:

Facility Address:

Number of year-round beds in the facility:

Number of seasonal or over-flow beds in the facility:

Has the number of beds changed in the last year?                      YES                      NO

If yes, why?

Please describe the homeless population you serve:

In 2025, how many persons do you intend to serve at the facility?

In 2025, how many households do you intend to serve at the facility?

What was your total agency budget in 2024?

What was your total facility budget in 2024?

What is your expected total agency budget in 2025?

What is your expected total facility budget in 2025?

Staff Contact Person(s) for the ESG Shelter Process:

Phone:

Email:

**By signing this form, I certify that the information in this application is true and correct to the best of my knowledge and that a dollar-for-dollar match will be provided for the 2025 Emergency Solutions Grant Program should funding be allocated to my agency during the Prince of Peace process. Furthermore, I understand that my organization may not accept an award in excess of an amount for which a dollar-for-dollar match can be provided.**

Authorizing Signature/Title:

## 2025 Emergency Solutions Grant - Shelter Intent to Participate/Apply Requirements

### PARTICIPANT/APPLICANT REQUIREMENTS:

- Meet the *Emergency Shelter Program, Operation and Facility Accreditation Standards*.
- Adhere to Federal, State, and City requirements.
- Conduct an annual audit of their financial records.
- Provide eligible dollar-for-dollar match for funding award
- Present an executed Corporate Resolution to specifically receive 2025 ESG funding
- Present certificate(s) of insurance, indemnifying Strategies to End Homelessness, Inc.
- Insurance requirements are:
  - Employer's Liability Insurance** with limits of \$500,000 or any amount required by applicable law, whichever is greater
  - Commercial General Liability Insurance** (including contractual liability, bodily injury and property damage combined, and personal injury), at a minimum of \$1,000,000 for each occurrence and \$2,000,000 (including umbrella coverage) in the aggregate
  - Professional Liability Insurance** (errors and omissions), at a minimum of \$1,000,000 for each claim and \$2,000,000 in aggregate. If such Professional Liability Insurance is written on a claims-made basis, such insurance shall have a retroactive date no later than the date on which Sub-recipient commences services under the Agreement.
  - Automobile Insurance** for owned or hired vehicles with minimum limits for public liability of not less than \$1,000,000 for each occurrence of bodily injury, and \$1,000,000 for any one accident, and property damage insurance with minimum limits of \$1,000,000 for each occurrence; provided, however, such insurance shall provide coverage not less than that of a Standard Comprehensive Automobile Liability insurance policy.
  - Excess/Umbrella Liability Insurance**, with coverage for general liability and professional liability (errors and omissions), with minimum limits of liability of \$2,000,000 for each occurrence and \$2,000,000 in the aggregate.
  - Fidelity Insurance** for all persons handling funds under this Agreement, in an amount not less than 10 percent of the amount of the application
- Have representation on the board of directors by a homeless or formerly homeless person.
- Participate in the community's Homeless Management Information System
- Certify that eligible matching funds are available for ESG funds awarded at the Prince of Peace allocation meeting.
- Be able to pay for all expenses and receive payment on a reimbursement basis after submitting required documentation of the expenses and payment of the expenses.

*The above information is provided as an overview. It is not meant to include all information regarding a grant program's guidelines or requirements. The final regulations for the Emergency Solutions Grant have not been released at this time; applicants may refer to the interim federal regulations for the ESG program (24 CFR 91 & 576). The link to the interim rule is provided here:*

<https://www.hudexchange.info/resource/1927/hearth-esg-program-and-consolidated-plan-conforming-amendments/>